 **Routine Center Cleaning**

**Policy:** NMCAA will follow cleaning, sanitizing, and disinfecting requirements. If possible, cleaning staff should wear a face mask, gloves, and a face shield when performing cleaning of these areas. Cleaning products should not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes. Cleaning products must be stored in a locked cabinet when not in use. Only use products that meet EPA criteria.

Refer to Cleaning, Sanitizing, and Disinfecting Guidance under the Health section of the Procedure Manual.

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| **Classroom, bathroom, outdoor, and food areas** | **Clean**  **Soap & Rinse** | **Sanitize** | **Disinfect** | **Frequency** |
| Children’s classroom tables. | X | X |  | Before/after meals and snacks, when soiled, or more frequently if needed |
| Shelves, cubbies, and other furniture. | X | X |  | Daily, when soiled, or more frequently if needed. |
| Hard surfaced toys: plastic, wood (wooden toys are not ideal but can be used if appropriately cleaned daily). Materials being mouthed are placed in a mouth toy bin. Cloth toys are not recommended at this time. | X | X |  | Ideally after each child’s use. |
| Bedding (stored so that it does not have contact with other bedding). | X | X |  | Weekly and when soiled. |
| Mats or cots (stored to prevent contact with other sleep surfaces). | X | X |  | Daily between uses by different children. Daily if mats touch in any way. Weekly and when soiled regardless of use. |
| Any surface contaminated with body fluids (vomit, urine, stool, or blood). | X |  | X | Immediately |
| Frequently touched surfaces such as hand washing/kitchen/bathroom faucets, counters, soap dispensers, door handles, and light switches. | X |  | X | Daily or more frequently if needed. |
| Floors, sinks, bathrooms, toilets, and shared items. | X |  | X | Daily or immediately if visibly soiled. |
| Changing tables | X | X |  | After each child’s use. |
| Waste and diaper containers. | X  Waste | X  Diaper |  | Daily or more frequently if soiled or needed. |
| Outdoor play equipment such as plastic/metal surfaces, benches, grab bars, and railings. | X |  |  | As needed. |
| Electronics (keyboards, IPAD, computer, telephones, copy machines). | X | X |  | According to manufacturer's instructions. |
| Food preparation surfaces, tables, and highchairs. | X | X |  | Before and after each use. |
| Eating utensils and dishes. | X | X |  | After each use. |
| Kitchen countertops, food preparation appliances (mixers, stove, microwave, can opener, toaster). | X | X |  | Clean before and after each use, sanitize daily at the end of day. |
| Refrigerator | X |  |  | Monthly |

Original: To Be Posted in a place known and easily accessible to staff.

References: R 400.8137 (1,4,11), R 400.8173 (4)(b), R 400.8176 (15-17), R 400.8320 (2), TA and Consultation Manual R 400.8325 (1,4)

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