Head Start Coaching Contract

*Read through and discuss each item, and check off those you agree to incorporate into your coaching partnership.*

**I, as the Coach, agree to:**

* Be respectful and supportive of the coachee by being punctual and, when possible, providing assistance as requested.
* Guide goal and action plan writing with each coachee that both the coachee and coach have identified and agreed upon based off of the needs assessment.
* Schedule, plan, and facilitate focused observations and coaching sessions.
* Provide support by:
	1. Sharing resources
	2. Providing models of effective teaching practices
	3. Observing the coachee’s current practices
	4. Providing supportive and constructive feedback
* Remain supportive rather than evaluative and maintain, to the maximum extent possible, a separation between coaching and performance evaluation.
* Other agreement(s):

**I, as the Coachee, agree to:**

* Actively engage in coaching sessions by:
	1. Assessing my strengths and needs
	2. Asking questions
	3. Sharing pertinent information
	4. Reflecting, listening, and identifying goals
	5. Collaborating with the coach to determine steps for achieving those goals
* Be open to being observed and receiving feedback.
* Be open to being videotaped.
* Be open to changing and learning.
* Apply and analyze new teaching practices with the support of my coach.
* Other agreement(s):

Coach’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Coachee’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_