

## Family Income Status / Staff Documentation

The information below is a self declaration that is deemed necessary to verify eligibility and will be used to determine the income status of your family, which is required for any federal or state child development programs such as Head Start, Early Head Start or GSRP.

Parent or Guardian Name(s) \_\_\_\_\_

Child Applicant's Name \_\_\_\_\_

Check all that apply

\_\_\_\_\_ My family declares we have no income.

\_\_\_\_\_ My family is declaring we have income, but are unable to provide income documentation.

(Complete Third Party Documentation for consent to obtain income documentation from employer)

\_\_\_\_\_ My family declares income received through cash in the amount of \$ \_\_\_\_\_

Time frame worked \_\_\_\_\_

\_\_\_\_\_ My family has not received child support in the last year.

\_\_\_\_\_ My family has not received unemployment in the last year.

\_\_\_\_\_ My family has not received college/university grants or scholarships in the last year.

\_\_\_\_\_ Other \_\_\_\_\_

Parent Comments

I certify that this information is true. If any part is false, my participation in this agency's program may be terminated and I may be subject to legal action.

Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Staff Verification Log of attempts by staff to secure income verification documents.

I have made reasonable efforts to verify eligibility information for the above stated family/child

Verifying Staff Signature \_\_\_\_\_ Date \_\_\_\_\_